

Center Name: RGEC @ Gil Sanchez Elementary		Address: 376 Jarales Rd Jarales, NM 87023			Phone: (505)300-8370			
License Number: 165659	Issue Date: 01/14/2017	Expiration Date: 10/14/2017	Type: 2 Star Child Care Center		Status: Licensed			
Capacity					Census			
Over Age 2:	122	Under Age 2:	0	Night Care:	0	Playground:	0	
					Over 2:	12	Under 2:	0
Days and Hours of Operation								
Morning		<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:							Closed	Closed
Closing Times:								
Afternoon		<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:		03:15 PM	03:15 PM	03:15 PM	03:15 PM	03:15 PM		
Closing Times:		06:00 PM	06:00 PM	06:00 PM	06:00 PM	06:00 PM		
# of Classrooms: 1		Purpose: Semi-Annual		Date: 04/11/2017		Time: 03:00 PM		
Comments								

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure

<p>8.16.2.40 A LICENSING REQUIREMENTS</p> <p><u>Deficiencies</u></p> <p>The licensee did not obtain background checks on all staff, volunteers and prospective staff as per the requirements outlined in the department's most current version of the Background Check and Employment History Verification provisions. All requirements of the current background check and employment history verification provisions pursuant to 8.83NMAC must be met prior to the issuance of an initial license. A request for a background check must be submitted prior to a staff member's employment. A background check must be conducted in accordance with 8.8.3 NMAC at least every five years on all required individuals. 1 of 2 staff were not background checked within the required timeframe</p> <p>Regulation: 8.16.2.40A(3)</p> <p><u>Corrective Action Plan</u></p> <p>Please ensure that the licensee obtains background checks on all staff, volunteers, and prospective staff as per the requirement outlined in the department's most current version of the Background Check and Employment History Verification provisions. All requirements of the current background check and employment history verification provisions pursuant to 8.83NMAC must be met prior to the issuance of an initial license. A request for a background check must be submitted prior to a staff member's employment. A background check must be conducted in accordance with 8.8.3 NMAC at least every five years on all required individuals.</p> <p>Date to be Completed: 05/11/2017</p>	Non-compliance
<p>8.16.2.40 B CAPACITY OF A PROGRAM</p>	Compliance
<p>8.16.2.40 C, D INCIDENT REPORTING REQUIREMENTS</p>	Not Inspected

Center Name: RGEC @ Gil Sanchez Elementary	License Number: 165659	Date: 04/11/2017
Administrative Requirements		
8.16.2.41 A ADMINISTRATION RECORDS	Compliance	
8.16.2.41 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Not Inspected	
8.16.2.41 C PARENT HANDBOOK	Not Inspected	
8.16.2.41 D, 8.16.2.42 D CHILDREN'S RECORDS	Compliance	
8.16.2.41 E PERSONNEL RECORDS <u>Deficiencies</u> From the review of staff records, it was determined that 1 out of 3 staff records does/do not include a current work schedule and daily sign in sheet that includes the time of arrival and departure and breaks and lunch. See Staff Records 8.16.2.41 form for staff who need to have a work schedule. Was posted, but not current. Needs to be updated Regulation: 8.16.2.41E(2) <u>Corrective Action Plan</u> The program will add the work schedule and maintain dated weekly work schedules for the director, all staff, all care givers and volunteers. Date to be Completed: 05/11/2017	Non-compliance	
8.16.2.41 F PERSONNEL HANDBOOK	Not Inspected	
Personnel & Staffing		
8.16.2.42 A PERSONNEL AND STAFFING REQUIREMENTS <u>Deficiencies</u> The program does not have a minimum of two staff members present from 315pm to 330pm. Regulation: 8.16.2.42A(8) <u>Corrective Action Plan</u> Staff schedules will be revised to ensure at least two staff members are on site at all times . Date to be Completed: 05/11/2017	Non-compliance	
8.16.2.42 B STAFF QUALIFICATIONS	Compliance	
8.16.2.42 C TRAINING <u>Deficiencies</u> Current educators did not complete the Health and Safety Training training within three (3) months of their date of hire . Regulation: 8.16.2.42 C(2) <u>Corrective Action Plan</u> All educators, regardless of the number of hours per week, will complete the above listed training. Date to be Completed: 05/11/2017	Non-compliance	
Services & Care of Children		
8.16.2.43 A GUIDANCE	Compliance	
8.16.2.43 B PHYSICAL ENVIRONMENT	Compliance	
8.16.2.43 C SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT	Compliance	
8.16.2.43 D EQUIPMENT AND PROGRAM	Compliance	
8.16.2.43 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS	Compliance	


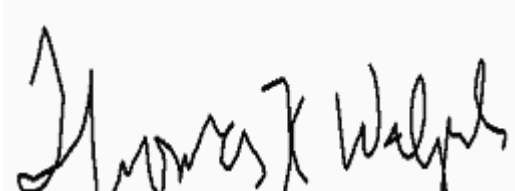
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Services & Care of Children		
8.16.2.43 G SWIMMING, WADING AND WATER		N/A
8.16.2.43 H FIELD TRIPS		Not Inspected
8.16.2.43 F OUTDOOR PLAY AREAS		Compliance
Food Service		
8.16.2.44 B MEALS AND SNACKS		Compliance
8.16.2.44 C KITCHENS Deficiencies The catered cooler with yogurts/milk= does not have a working thermometer. Regulation: 8.16.2.44C(6) Corrective Action Plan A working thermometer will be obtained and placed in the unit. Date to be Completed: 05/11/2017		Non-compliance
Health & Safety Requirements		
8.16.2.45 A HYGIENE		Compliance
8.16.2.45 B FIRST AID REQUIREMENTS		Compliance
8.16.2.45 C MEDICATION		Compliance
8.16.2.45 D ILLNESSES		Compliance
8.16.2.46 A-H TRANSPORTATION REQUIREMENTS		N/A
Buildings, Grounds & Safety		
8.16.2.47 A HOUSEKEEPING		Compliance
8.16.2.47 B PEST CONTROL		Compliance
8.16.2.47 C MECHANICAL SYSTEMS		Compliance
8.16.2.47 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL		Compliance
8.16.2.47 E EXITS AND WINDOWS		Compliance
8.16.2.47 F TOILET AND BATHING FACILITIES Deficiencies The toilet room for boys is missing disposable towels. School has emptied paper towel dispensers due to boys stuffing them in the toilet. School/program will provide paper towels to staff to give to children as they come out of restroom Regulation: 8.16.2.47F(1) Corrective Action Plan The toilet room will be restocked and a routine established to monitor all toilet rooms for adequate supplies. Date to be Completed: 05/11/2017		Non-compliance
8.16.2.47 G SAFETY COMPLIANCE		Compliance
8.16.2.47 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES		Compliance

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Buildings, Grounds & Safety

8.16.2.47 G, I PETS	N/A
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Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

	04/11/2017		04/11/2017
Surveyor: Mark Prizzi	Date	Facility Rep: Sherrie Cobb	Date